

Remote Desktop Connection for Mac (Mac OS X to PC)

People who use an off-campus Mac OS X system can connect to an on-campus PC system using Microsoft Remote Desktop Connection. The application is free to the public. Download and install Remote Desktop for Mac 2.01 from the Microsoft website at: http://www.microsoft.com/mac/downloads.msp?pid=Mactopia_RDC&fid=CD9EC77E-5B07-4332-849F-046611458871#viewer.

For background information, please read the first five paragraphs in the **REMOTE DESKTOP CONNECTION INSTRUCTIONS** under the heading **RESOURCES** at <http://tac.bellevuecollege.edu/HelpTopics.aspx>. Then follow the directions in Step 1 of that document to find your BC-PC name. You will need the **full** computer name (*computername.bellevuecollege.edu*).

Configure the BC-VPN

Find instructions for configuring the BC-VPN at <http://tac.bellevuecollege.edu> and click on the VPN icon located at the top of the page. Choose the correct instructions for the operating system on your off campus Mac. The VPN connection only needs to be configured once for the off campus computer (unless you accidentally remove it). While you only need to configure the VPN once, you will need to log on to the Bellevue College network every time you use the VPN.

Connect to your BC PC from your Mac:

NOTE: Your BC PC must be powered ON in order to make a RDC from off campus. This is a two step process which involves connecting to the BC network through the VPN and then connecting to the BC PC through RDC.

Connect to the VPN

1. Click on the **VPN tunnel icon** in the upper right menu bar and choose **Connect**.
2. Enter your **MyBC** credentials (*username@bellevuecollege.edu* and your network password, the same username and password that you use to log onto **MyBC** from off-campus).

Remote Desktop Connection (RDC)

3. In Mac OS X, go to the Applications folder and open **Remote Desktop Connection**. The icon looks like a satellite dish with a superimposed Windows logo.



Figure 1

4. A window opens as shown in Figure 2 below.

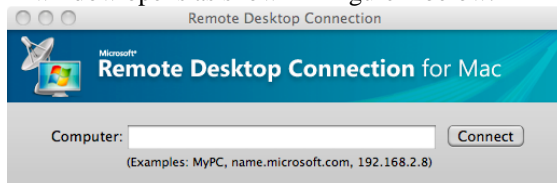


Figure 2

5. Enter the **full** computer name (*computername.bellevuecollege.edu*) in the **Computer:** box of the Remote Desktop Connection box.
6. Click on **Connect**. A second window opens as shown in Figure 3. Your computer name will be in the **Domain:** box. Just delete the computer name and leave the **Domain:** blank. Now enter your **MyBC** credentials (*username@bellevuecollege.edu* and your network password, the same username and password that you use to log onto **MyBC** from off-campus). Do not check the box labeled *Add user information to your keychain*. Click **OK**.

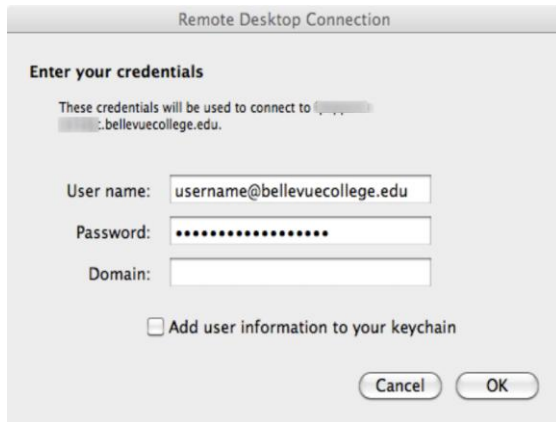


Figure 3

If you have set everything up correctly from the above instructions, you will see a window open on your screen with your BC Computer name in the Title Bar and your BC PC Desktop in the window. You can now access everything as if you were on campus.

If you want the Window to fill your Mac screen, choose **Full Screen** from the **View** menu or pressing the **Command+2** keys on your keyboard. (**Full Screen** view will hide the **menu bar**, but don't panic! Sliding your cursor to the top of the screen will make the **menu bar** visible.) You can return to **Window** view by unchecking **Full Screen** from the **View** menu or simply pressing **Command+1** keys on your keyboard.)

Disconnect from your RDC session and from the BC Network

Once you are done working remotely, you will need to disconnect from your BC PC by quitting RDC and disconnect from the BC network by quitting the BC-VPN connection by following the steps below.

Disconnect from your BC PC

1. The easiest way to disconnect from your BC PC is to press the **Command+Q** keys on the keyboard.
2. Or, you can go to the **RDC** menu in the **menu bar** and select **Quit**.
3. Or, if you are in **Window** view, click the **X** on the left side of the **RDC Window**.
4. Do not save the RDC settings.

You are now disconnected from your BC PC, but still connected to the BC network.

Disconnect from the BC Network

5. Click on the **VPN tunnel icon** and choose **Disconnect**.

You are now disconnected from BC network.